

# **Employee Awareness**

## **Online Training Portal**



### **Data Protection & the GDPR**

The introduction of the General Data Protection Regulation (GDPR) in May 2018 requires companies to record and monitor data protection training for employees and this is a vital aspect of evidencing that a company is complying with the GDPR.

#### Target audience

The course provides a practical application of the GDPR explaining the best practice processes and procedures that are required to be followed when handling personal data.

#### **Course structure**

Everyone needs to understand the care they need to take when handling personal data.

- The course contains 8 Units covering:
  - An overview of the GDPR
  - o Information and Cyber security
  - o Data access, handling and records management
  - The risks of mobile working
  - Employee responsibilities under the GDPR
  - o Incident management and disaster recovery
- 8 Assessments test a student's knowledge
- Certificate of completion proves the legal training requirements have been met

Access per staff member only £12.50 Special offer of £20 for both H&S and GDPR courses

## **Chapter Three Consulting**

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